

Colorado Housing and Finance Authority
www.chfainfo.com

**CHFA HomeAccesssm and CHFA SectionEight Homeownershipsm
Second Mortgage Programs
Purchase Post-Funding Review Submission Voucher and File Order**

- (1) Submission Date: _____ (2) Date Closed: _____
- (3) Lender: _____
- (4) Lender Address: _____
- (5) Lender Contact: _____
- (6) Contact Email Address: _____
- (7) Phone Number: (_____) _____ (8) Fax (_____) _____
- (9) Preferred Method to Receive Decision Letter: Email Fax Mail
- (10) Lender Warehouse Line Bank Name: _____
- (11) CHFA Loan Number: 1st _____ 2nd _____
- (12) Borrower(s) Name: _____

Secure electronic file delivery is available, and is CHFA's preferred method of submission. Submit files in the order of this Submission Voucher. Please do not submit duplicate documents. If submitting a paper file, remove all staples and secure file with a binder clip or rubber band. Do not hole-punch documents.

All documents must be submitted to CHFA Home Finance within the Delivery Period.

You must submit second mortgage documents in a separate file with CHFA Form 702B-2nd. When submitting electronically, second mortgage documents must be in a separate electronic file.

1. CHFA Form 702B-2nd, Purchase Post-Funding Submission Voucher and File Order

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CHFA HomeAccess Second Mortgage Loan Documents

- 1. Copy of executed **CHFA Form 205, Modification of Promissory Note and Deed of Trust**, if applicable
- 2. **CHFA Form 301B, Second Mortgage Final Truth-in-Lending Disclosure**, signed by all Borrower(s)

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CHFA SectionEight Second Mortgage Loan Documents

- 1. Copy of executed **CHFA Form 205, Modification of Promissory Note and Deed of Trust**, if applicable
- 2. Copy of **CHFA Form 331B, Second Mortgage (Interest-Bearing) Final Truth-in-Lending Disclosure**, signed by all Borrower(s)

Please submit all post-funding documents to CHFA within the delivery period. Please do not submit duplicate documents.