



notification of change in contact information

CHFA requests that multifamily project owners report to Asset Management any changes in contact information, including the property management agent, within 30 days of the change.

Project Name	
Address	
City	Zip
Loan Number (if applicable)	

Please be advised that the contact information for the above property has changed/is changing. The change was/will be effective on _____.

management agent and management agent contact

Management Agent Company Name		
Management Agent Company Mailing Address		
City	State	Zip
Management Agent Taxpayer Identification Number		
Contact Name		
Contact Phone	Contact Email	

site contact

Site Contact Name		
Site Contact Mailing Address		
City	State	Zip
Site Contact Phone	Site Contact Email	

owner contact

Owner Contact Name		
Owner Contact Mailing Address		
City	State	Zip
Owner Contact Phone	Owner Contact Email	

investor/limited partner contact

Investor/LP Contact Name		
Investor/LP Contact Mailing Address		
City	State	Zip
Investor/LP Contact Phone	Investor/LP Contact Email	

owner signature

Signature

Date

Print Name