

October 27, 2020

### avoiding and clearing suspense conditions

Upon CHFA Purchase Review, we are finding many missing documents leading to an overabundance of suspense conditions.

To speed up processing, follow the applicable [CHFA Purchase Review Submission Checklist](#) to ensure all proper documentation is submitted.

If a loan file has a suspense condition:

- Utilize the specific line item to upload the suspense condition.
- If there is not a specific line item for the suspense condition, upload only that item to the suspense condition line. Multiple suspense items may be submitted together, but only if they do not have a specified line item.

**Important:** Do not use the bulk upload option for submitting suspense conditions. This will delay processing.

Please contact us should you have questions or need assistance.

CHFA Home Finance  
[Homeownership@chfainfo.com](mailto:Homeownership@chfainfo.com)  
303.297.7376 or 888.320.3688 Denver  
970.241.2341 or 800.877.8450 Western Slope

### Connect with CHFA!



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