



did you know?



Tips and Tricks to Delivering Documents

CHFA is experiencing very high volume and is reviewing files as quickly as possible. Please read the tips below to help ensure you will have an efficient file review.

Tip #1: The Bulk Upload options should **only** be used for purchase submissions.

Tip #2: The Line Item Upload options should be utilized for:

- Program Compliance Submission files
- Suspense conditions - Program Compliance, Purchase, Lock to Purchase; and
- Final Documents submissions

[Click here to view more document delivery tips on:](#)

- Required documents
- Uploading program compliance files
- Submission of suspend conditions
- When will my suspend conditions be reviewed?
- How can I update my loan amount after CHFA approval?

Training is highly recommended and readily available. [Click here](#) to view options.

CHFA is experiencing very high volume; help ensure an efficient review with these tips.

Please contact us with any questions.

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