SAMPLE AGREEMENT

SUBSIDIZED HOUSING WAITLIST

What follows is the information required by CHFA. The public housing authority may use its own format, but it must be on the authority’s letterhead (including name, address and telephone number) and it must contain the required information. The agreement must be signed and dated by both parties and a copy must be included with the application in order to receive points.

LOCAL PUBLIC HOUSING REPRESENTATIVE LETTERHEAD

Date

(Name, Address, Telephone Number)

Sponsor

RE: Development Name and Location

Upon notification of completion (public housing entity) will add the above referenced development to our list of eligible developments and will provide this list of eligible developments to households on our waiting list.

As a condition of placing this development on the eligibility list, (applicant) commits not to discriminate on the basis of disability, race, creed, color, sex, sexual orientations, marital status, familial status, religion, national origin, ancestry or (military status), in the selection of tenants. (Applicant) further commits to provide HUD Section 8 renal assistance certificate holders and (public housing entity) waiting list applicants with first priority status for unit vacancies.

Signed by Executive Director or Authorized Representative

Accepted this day of , 20

Signature of Applicant